

New Prague Area Schools

Position Title: Special Education Paraprofessional

Reports To: Director of Special Services

Work Directed By: Director of Special Services
Building Principal
Special Education Teacher(s)

Primary Function: Assist students with disabilities who need support to access the curriculum and benefit from their educational placement.

Qualifications:

- High School Diploma or equivalent
- Ability to work with students with disabilities by assisting them with communicating, reading, writing, behavior issues, and other instructional services
- Ability to effectively deliver modified curriculum, based upon direction by the special education teacher, to allow students with disabilities to access the curriculum
- Ability to physically assist students, including lifting students. Includes lifting students who weigh up to 60 pounds alone or heavier students by team lifting.

Responsibilities:

- Assist the special education teacher in implementing student IEP goals and accommodations.
- Assist students with daily living skills and hygiene needs (e.g., toileting, dress, oral hygiene, transfers, etc.)
- Assist students with daily transitions (e.g., transition between tasks and/or rooms, lunch, playground, etc.)
- Assist students in the general education classroom helping the student to access the curriculum under supervision of the special education teacher.
- Under supervision of the special education teacher, reinforce material initially introduced by the student's general and/or special education teacher(s).
- Aid the student going from location to location within the school.
- Establish a positive and nurturing relationship with the student.
- Foster and encourage the independence of the student.
- Monitor the student to ensure his/her safety and the safety of other persons.
- Monitor students during lunch, playground activities, and in hallways to insure appropriate behavior and proper use of equipment.
- Assist students during field trips and other outings (e.g., secure wheelchairs on bus/van, assist students with orientation and mobility, assist teacher(s) in monitoring students for safety, etc.)
- Perform other related duties as assigned.

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